

**Minutes**  
**CBR Quarterly**  
**January 19, 2021**

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**Attendance:**

Anita David (GetCheckedOnline - BCCDC), Anna Vorobyova (BCCfE), Rebecca Parry (BCCfE), Tim Wesseling (BCCfE), Darren Lauscher (many hats!), Surita Parashar (BCCfE), Tatiana Pakhomova (BCCfE), Kalysha Closson (BCCfE), Niloufar Aran (BCCfE), Clara Tam (BCCfE), Joanna Mendell (PAN), Katsistohkwí:io Jacco (PAN), Sylvain Beaudry (COCQ-SIDA), Kathleen Inglis (BCCfE), Michio Magill (PAN), Britt Udall (SHAWNA), Sharyle Lyndon (BCCfE), Paul Kerber (PAN), Madeline Gallard (PAN)

**1. Welcome & Check-in**

**2. Approval of Previous Minutes**

- Amendment to project update section

*Approved as amended*

**3. Approval of Agenda**

**4. Guest Presentation**

**Working Together: Considerations for Engaging Peer Researchers**

*Presented by Anita David*

Q&A:

- Some discussion around the interviewing process – how to ask questions in a good way – offering an opportunity to share as much as the candidate is comfortable sharing.

- Having a peer voice on the hiring panel helps put people at ease

- Comment that sometimes private chats can be downloaded within Zoom chat transcript by accident. UBC has a [Best Practices document for Research Ethics that discusses what needs to be included and considered for Zoom](#)

- Broad agreement that a glossary of terms for peer researchers is a great idea.

- Question: what about secure WiFi for peer researchers? Maybe we need to set up VPNs for peer researchers. Suggestion that phone interviews can be secure this way.

### **5. Open floor discussion – facilitation resources for peer groups**

- Facilitation training materials for peers and community members?

- One approach: building a script to use for facilitation

- Another approach: pull together people from many different projects to share about challenges and approaches – helpful to work through challenges collectively

- Setting up group guidelines is really helpful to set the tone and deal with challenges as they arise in a gentle way

- It's good to develop group guidelines in a participatory way – people can raise things that are important to them

- [Webinar around best practices within Zoom calls from CATIE](#)

### **6. Break – 2:25 – 2:35**

### **7. Open floor discussion – inclusive language document**

### **8. Program & Project Updates**

Please provide a short summary of each project and consider these three points: one success, one problem encountered, and one lesson learned. We would also like to invite teams to use this time to share about their projects in light of COVID-19 – how you are doing, how you have adapted your work, etc.

#### **SHAWNA:**

Things have been going pretty usual – still working from home and will be until at least mid-February. Some people we can't connect with – but doing well with follow-up! Being flexible and adaptable. Good news – CIHR funding is renewed for another 5 years; another source of funding as well!

## **SHARE (new name – formerly SHAPE-RETAIN)**

Success: Rebecca joining the team! With COVID, everything has taken a little bit longer. Have started interviewing care providers but have had some delays there (depending on health authority, some staff have been deployed to COVID-related work). So far, 7 interviews completed.

Lessons learned: patience!

## **SHAPE:**

Success: building a COVID module alongside the survey. Excited to see the results here.

Challenge: following up with participants, getting in touch.

Lesson learned: ebb and flow of work – hard to deal with ebbs and flow initially.

They have been contacting participants by phone, email, letter – different abilities to be contacted.

## **Making it Work:**

Four Peer Research Associates in each case study site of the project: Prince George, Victoria, Vancouver and Smithers. Three of the Peer Research Associates are Indigenous. It has been really great to see the representation grow.

Peers are very engaged in the work they are doing –has really enhanced the conversations about how they will move forward.

Challenge: scheduling – the team has grown a lot. Sometimes it is difficult to navigate this.

Moving forward: initial discussions with Elders and/or Knowledge Holders local to BC to engage with the team in an advisory capacity.

## **Thrive:**

Growing team – 4 Peer Research Associates (big success!) Moving onto doing provider interviews (HIV care providers, social workers, peer navigators).

Challenge: recruiting providers.

Lesson learned: amazing to have virtual meetings – with the growing team, schedules are sometimes challenging to navigate – so a lot easier to do virtually.

Anna and the team has been working with a team in Fraser Health to expand their work out there. They are holding a webinar next week (Monday).

**9. Meeting Adjourned at 3:48 PM**