Overdose Washroom Safety Assessment Tool

# SECTION 2 – WASHROOM ASSESSMENT – COMPLETE FOR EACH WASHROOM

| 1. **WASHROOM ASSESSMENT** | | | |
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| **TO BE COMPLETED BY OPERATIONS** | | | |
| **QUESTION** | | **YES** | **NO** |
| **WASHROOM DESCRIPTION** | | | |
| 1. Brief description of washroom (e.g. 2nd floor wheelchair access) |  | | |
| 1. Where is the washroom? Main floor Basement 2nd floor or higher; floor #:\_\_\_\_\_\_\_\_ Outdoors | | | |
| 1. What is the washroom type? Women Men Universal | | | |
| **VISIBILITY/MONITORING** | | | |
| 1. Does the front desk have line of sight to this washroom? | |  |  |
| 1. Does the washroom experience a lot of foot traffic? | |  |  |
| 1. Is the washroom monitored for safety? | |  |  |
| If yes:   * 1. How often is it monitored? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   2. Who monitors the washroom? Peers Security Custodial staff Program staff Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   3. What is the documentation method? ☐Washroom log on wall ☐Log book ☐Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **OUTER DOOR (IF APPLICABLE)** | | | |
| 1. Is there an outer door? | |  |  |
| 1. Does the washroom have trans/gender inclusive signage? | |  |  |
| 1. Does the door swing out? | |  |  |
| 1. What is the lock type? Dead bolt Doorknob lock  Lob door handle  Slotted lock   Sliding door lock  Door hook latch  Barrel Bolt  Chain lock  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| * 1. For slotted locks, do staff have access to a tool to open the lock (e.g. a coin or screwdriver)? | |  |  |
| 1. Does the door lock from the inside? | |  |  |
| 1. Is there a master key? | |  |  |
| * 1. If yes: do all staff have a master washroom key and/or know where the master key is kept? | |  |  |
| 1. Is the door usually left open? | |  |  |
| 1. Is the door usually left unlocked? | |  |  |
| 1. What type of timer system is used? N/A Automatic Manual (e.g. egg timer) | | | |
| **ACCESSIBILITY AND SAFETY** | | | |
| 1. Is the washroom wheelchair accessible? | |  |  |
| 1. Is there a naloxone kit in the washroom? | |  |  |
| 1. Is there a needle box in the washroom? | |  |  |
| If yes:   * 1. If yes, is it tamperproof?   2. Is it fixed to the wall?   3. Is it in stalls? | |  |  |
| **SIGNAGE AND INFORMATION** | | | |
| 1. Is there signage indicating the destigmatization of drug use? | |  |  |
| 1. Is information on overdose prevention site / harm reduction posted? | |  |  |
| 1. Is information on overdose/ emergency response posted? | |  |  |
| 1. Is signage for treatment services / detox posted? | |  |  |
| 1. Is information on mental and physical health care posted? | |  |  |
| **STALL DOOR (IF APPLICABLE)** | | | |
| 1. Does the door swing out? | |  |  |
| 1. What is the lock type? | |  |  |
| 1. Does the door lock from the inside? | |  |  |
| 1. Is there a master key? | |  |  |
| 1. Is the door usually left open? | |  |  |
| 1. Is the door usually left unlocked? | |  |  |
| 1. Is there a space of at least 8” between the floor and door to see if someone is in distress? | |  |  |
| 1. Are tools required to remove the door? | |  |  |
| 1. Can the door be lifted off the hinges? | |  |  |
| **STALL FEATURES** | | | |
| 1. Is the stall large enough for emergency responders? | |  |  |
| 1. Can more than one person fit in the stall? | |  |  |
| 1. Could a person get lodged between the toilet and wall? | |  |  |
| 1. Is the stall well lit? | |  |  |
| 1. Is there a shelf or table in the stall? | |  |  |
| 1. Is there a call button in the stall? | |  |  |
| 1. Are there places to hide/retrieve used needles? Cisterns Ceiling Ventilation covers Garbage bin None | | | |

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| **COMMENTS**  Include measurements from stall door to floor – must be at least 8”. | |
| **TO BE COMPLETED BY WASHROOM ASSESSMENT TEAM** | |
| **RECOMMENDATIONS** | **COSTS** |
| **CAPITAL** |  |
| **OPERATING** |  |