

Provincial Health Services Authority Innovation Fund Guidelines 2019/20

Amount available: \$100,000

The Provincial Health Services Authority (PHSA) Innovation Fund was created in 2017 as part of the framework for HIV and HCV Prevention, Treatment and Support Services. This fund is dedicated to exploring innovative solutions with demonstrable impact to HIV & HCV in British Columbia. Projects may be provincially focused or regionally focused with the potential for scale up. PHSA is particularly interested in supporting projects that align with the [Collective Impact Network's](#) (CIN) priorities, including:

- Increase involvement of People with Lived Experience (PWLE)
- Increase geographic equity by supporting program and service all across the province, particularly in rural/remote areas
- Increase program equity and services for HIV and HCV
- Reduce stigma

Guidelines:

- Funds are for fiscal year 2019/20
- Funding must be used for innovative solutions and should demonstrate how people with lived experience will be meaningfully involved. Solutions can be small or large scale; however, impact is important
 - innovative means an idea, service, practice or product, new or applied in a new way, which creates a change and/or improvement in quality of care
- Funding must not be used for existing projects, rent, or capital expenses (such as buildings, vehicles, or equipment)
- Administrative expenses must not exceed 10% of the total project cost
- Funding will be awarded by **June 14, 2019**
- Funding may be awarded to one or a combination of community organizations. Previously funded projects have ranged from \$10,000 to \$45,000.
 - Partnership and collaboration across community organizations and PHSA is encouraged
- Evaluation will be a requirement; it is mandatory to document projects' outcomes and key learnings and share with PHSA by May 30, 2020
- Any questions about the process should be directed to Lauren.Allan@bccdc.ca

Deadlines:

- Applications due: May 17, 2019
- Funding awarded: June 14, 2019

Application and Review Process:

Applications

- The Pacific AIDS Network (PAN) will assist PHSA with the collection and evaluation of proposals
- Applications must be submitted to simon@pacificaidnetwork.org by **May 17, 2019**
- Applications must be no longer than two pages with 12pt, Times New Roman font, single spaced with one inch margins
- Applications must be submitted using the following format (template to be provided):
 - Name of project
 - Agency name(s)
 - Requested funding amount
 - Description of project
 - Be sure to demonstrate innovation, alignment with PHSA CIN priorities, meaningful inclusion of people with lived experience, collaboration and impact
 - Implementation strategy
 - Evaluation plan
 - Budget (not included in two page limit)

Evaluation of Applications

- CIN members will participate in scoring proposals and PAN and Provincial Health Services Authority (PHSA) will form an evaluation committee to review the final scoring
 - CIN members will not grade their own proposals
- Applications are considered confidential and all reviewers will be required to sign a confidentiality form
- Applications will need to be reviewed by at least four people
- Applications will be evaluated using a pre-specified criteria and grading rubric (see page 3)
 - **Proposals that score below a three on the innovation criteria will not be considered**
- A scoring template will be provided for evaluation based upon this rubric
- Proposals must reach a minimum score of 16 to be eligible for funding
- PAN will compile results and send to PHSA

Allocation

- PHSA will award funds to the successful agency(s) by **June 14, 2019**
- The top ranked proposal will receive the amount determined to be appropriate for the project
- Dependent on remaining funding, second, third, fourth etc. ranked and approved proposals will receive funding prioritized by ranking order
 - PHSA may ask the successful agency to adjust their budget and deliverables if there is insufficient funds remaining to cover the full project budget

Innovation fund - Grading Rubric

Criteria	Very poor 1	Poor 2	Good 3	Very good 4
Solution				
Scope	Scope is local only and/or has no potential for transferability or scalability	Scope considers some of the province and/or has low potential for transferability and/or scalability	Scope considers most of the province and/or has medium potential for transferability and/or scalability	Scope is province wide and/or has high potential for transferability and/or scalability
Innovation	It is anticipated that proposal will not create change or improve quality of care	It is anticipated that proposal will minimally create change and/or minimally improve quality of care	It is anticipated that proposal will create change and/or improve quality of care	It is anticipated that proposal will create significant change and/or significantly improve quality of care
Alignment with CIN priorities	Proposed project does not align with any of the priorities	Proposed project has poor alignment with one or more of the priorities	Proposed project has good alignment with one or more of the priorities	Proposed project has very good alignment with one or more of the priorities
Impact <i>A marked effect or influence on HIV/HCV services or resources in BC</i>	It is anticipated that proposal will have no impact	It is anticipated that proposal will have low impact	It is anticipated that proposal will have medium impact	It is anticipated that proposal will have high impact
Meaningful inclusion of people with lived experience	No inclusion of people with lived experience	Meaningful inclusion of people with lived experience is mentioned	Meaningful inclusion of people with lived experience is integrated into some parts of the solution	Meaningful inclusion of people with lived experience fully integrated into the solution
Collaboration <i>Collaboration between community organizations and/or government agencies</i>	Proposed project is completed in isolation and does not aim to benefit the HIV/HCV sector	Proposed project is somewhat completed in isolation and does not aim to benefit the HIV/HCV sector	Proposed project is somewhat completed in collaboration and aims to benefit the HIV/HCV sector	Proposed project is completed in collaboration and aims to benefit the HIV/HCV sector
Qualifications				
Implementation Strategy	Implementation strategy for solution is unrealistic	Implementation strategy for solution is somewhat unrealistic	Implementation strategy for solution is somewhat realistic	Implementation strategy for solution is realistic
Evaluation	No evaluation method is proposed	A poor evaluation method is proposed	A good evaluation method is proposed	A very good evaluation method is proposed
Financial				
Budget	Budget does not match implementation strategy and is not viable	Budget may match implementation strategy and may be viable, but major concerns exist	Budget matches implementation strategy and is viable, but some concerns exist	Budget matches implementation strategy and is viable