



## Pacific AIDS Network (PAN) Annual General Meeting *Draft* Minutes

Tuesday, Oct 30<sup>th</sup> 2018 - 3:30 pm to 5:30 pm

(Followed by social reception and networking event to 7pm)

**Location:** Grand Okanagan Hotel, 1310 Water Street, Kelowna

**Co-Chairs:** Jesse Brown, PAN Board Co-Chair (Vancouver Coastal Health region rep)

Katrina Jensen, PAN Board Co-Chair (Island Health region rep)

**Minutes:** Kindra Breau, PAN Board Secretary (Fraser Health region rep)

**Invited Guest:** Sheena Campbell, Consultant

Time	Item
3:30 – 3:35 pm	<ol style="list-style-type: none"><li><b>1. Welcome &amp; Call to Order</b> By: Sheena Campbell at 3:37pm</li><li><b>2. Introductions</b></li><li><b>3. Housekeeping Items</b></li><li><b>4. Determination of Quorum</b> Sheena Campbell announced that Quorum is achieved for the 2018 PAN AGM (31 agencies present; 13 needed for quorum).</li><li><b>5. Review and Adoption of 2018 AGM Draft Agenda</b> Moved by: Kira Haug, ASK Wellness. Seconded by: Jennifer Hoy, Central Interior Native Health. All in favour, motion carried.</li><li><b>6. Review and Adoption of 2017 AGM Draft Minutes</b> Moved by: Chad Dickie, AIDS Vancouver Island (AVI). Seconded by: Kira Haug, ASK Wellness. All in favour, motion carried.</li></ol>

3:35 – 3:45 pm

## 7. Report back on 2018 PLHIV Forum

By: Jesse Brown

- Great PLHIV Forum, purpose of which is to elect positive-designated seat(s) for PAN Board and to decide priority area(s) for PAN to work on in the next year.
- Did not come to a consensus on a single priority the PLHIV Forum participants will electronically vote post-conference. The proposed priorities included:
  - Mobilizing action on Meaningful Engagement of Women living with HIV/AIDS (GEWA). E.g. women-specific PLDI training; housing for women.
  - Aging and HIV. Conduct a needs assessment on what aging PLHIV need (e.g. more information/education about care homes and home care programs).
  - Actively engaging PLHIV. E.g. as volunteers, paid staff, etc. PAN could provide support around connecting PLDI graduates and facilitating opportunities.

## 8. Report back on 2018 ED Summit

By: Katrina Jensen

- 3 main themes of focus:
  - Opioid crisis following last year's conversation – what should OERC and MMHA know/hear from PAN members? Challenges in accessing services in communities (e.g. treatment centres); criminalization of people who use drugs and its impacts on risks; lack of engagement of community-based organizations (who play a crucial piece in service delivery); redirecting resources into primary care and treatment is important but also need to recognize people need a clean drug supply and a range of harm reduction options/service to meet them where they are at. Community Action Teams (CATs) have diverse membership and have made meaningful changes for people in those communities.
  - Coordination re: funding, particularly around PHAC opportunities in future, i.e. Community Action Fund, Harm Reduction fund. PAN will continue communication and coordination on this.
  - Sharing successes in the region. Many examples which included testing successes; *Sex Now* survey (2018 results to be released soon); Options for Sexual Health has received funding to put supports in place for women via

nurse-led education to frontline providers. Intention is to increase capacity in clinics and engage women in care.

#### **9. Report back on *The Unconference* session**

By: Janice Duddy

- 2 agendas were claimed by attendees:
  - Transformational leadership – how to get the right people at the right place at the right time. Building trust and ally-ship to ensure PWLE are in meaningful positions with fair compensations. Need to work with an approach of reconciliation and capacity bridging.
  - Hepatitis C testing and linkage to care – acknowledging there is over 20,000 living with hepatitis C who are lost to care. Primary care transformation might be a useful tool. Set of data reports from the BC Hepatitis Testers’ Cohort that can provide us with some information about those lost to care and how to support them to be linked to care.
- Overall, a successful session that involved innovative and new approach. Session validated diverse voices and participants made connections.

**3:45 – 4:00 pm**

#### **10. Financial Statements**

By: Mahmoud Virani, Auditor & Antonio Marante, Treasurer (Island Health region)

- a. Presentation of Draft Audited Financial Statements for FYE March 31st, 2018
  - PAN’s treasurer (Antonio) feels confident about PAN’s financial management and its financial statement; as well as how the board is involved in financial oversight and controls.
  - PAN’s auditor (Mahmoud) shared that PAN is in a strong cash position and its financial situation is healthy. PAN ended the year with a surplus and expenditures were largely as expected. Deferred revenue likely to be used in the next fiscal year, and PAN successfully transitioned to new BC Society Act.
  - One area to note – challenging from audit perspective when it comes to charities receiving donations and raising funds through fundraising as all you can go by is what’s in the records. The paragraph on the bottom of page 1 of PAN’s financial statement explains this – this is standard, nothing to be concerned about.

- Question from the floor (Chad Dickie): what is the internally restricted (\$42,541) referring to? Evin: PAN board decided to set aside some funds 3 years ago dedicated to PAN's organizational review, strategic planning, and potential signing of new lease for a larger office space in Vancouver. Management decided not to make an office move due to cost, and this is the amount is the left over from the original internally restricted amount.

b. Review and Approval of the Draft Audited Financial Statements for FYE March 31st, 2018

Moved by: Chad Dickie, AVI.  
*NO SECONDER NEEDED (as per Bylaws).*  
 All in favour, motion carried.

**11. Appointment of Auditor, FY 2019 - Mahmoud Virani Inc.**

Moved by: Antonio Marante, VPWAS.  
 All in favour, motion carried.

**4:00 – 4:10 pm**

**12. Executive Director's Report**

By: J. Evin Jones

- One of PAN's main goals is to provide skills building training opportunities for PAN member organizations. We are pleased with our continued partnership with FNHA, other health authorities, CATIE and YouthCO, which has allowed us to hold Educators' Forum and work with Indigenous peoples and communities. We also deliver Regional Training events - thanks to our partners in the Interior and North for successful regional meetings that took place in the last fiscal year as they were able to cater to regional-specific contexts and needs. Next regional training events will be held in Fraser region.
- Continue to work in partnership within a PHAC funded national alliance with COCQ-SIDA in Quebec and the OAN in Ontario for the PLDI. Very exciting to bring the PLDI training to Quebec, just as the OAN supported PAN in the past to grow the program in BC.
- PAN's is leading the BC People Living with HIV Stigma Index (i.e. BC Stigma Index) - this CBR is linked to an international tool; implemented first in Canada, BC's work was designed by, implemented by and led by PLHIV. Our commitment to advocacy and knowledge translation and exchange (KTE) continues as we move

through the analysis and KTE phases of the research. We want to make sure we mobilize action and change policy. There is a presentation on BC Stigma Index tomorrow.

- Acknowledge the leadership around the province – and the provincial coverage of PrEP is to be celebrated – kudos to the CBRC. As well, the universal treatment access for hepatitis C regardless of liver damage is an advocacy milestone – want to acknowledge the work of the PHCN on this front. Work remains to be done.
- Update on endorsement of PAN letter to Attorney General David Eby regarding unjust HIV-related prosecutions: so far 22 PAN members endorsed. We encourage members to endorse by telling PAN staff at the registration desk – please sign on to support our advocacy work calling for prosecutorial guidelines that are evidence-based and consistent with U=U.
- Ongoing crisis of unnecessary overdose and related deaths. Acknowledge the work being done by many in this room (evident by OERC’s data on averted overdose deaths). PAN pledges to do everything we can do to continue and increase our advocacy around this.
- Thanks to PAN board for their hard work in working through and engaging membership around the proposed bylaw and governance changes. PAN is grateful for the process regardless of the outcome. Thank you to the PAN staff team as well for the dedication and many accomplishments over the past year.

Motion to accept Executive Director’s Report  
Moved by: Thomas McAulay, Positive Living BC (PLBC).  
All in favour, motion carried.

**4:10 – 4:20 pm**

**13. Report from the Board Co-Chairs**

By: Katrina Jensen and Jesse Brown

- Acknowledge PAN staff who worked hard to organize this Fall Conference.
- Acknowledge PAN’s executive director, J. Evin Jones. A strong and true ally of PLHIV through this movement over the years.
- PAN board has been working in the last year around the governance changes and a refresh on strategic plan. Board feels very good about this work and had good feedback and engagement from the membership. Ultimately these changes are put forth to better serve the members but the membership has the final say.

Introduction of current Board members

- Antonio Marante, Island; Patience Magagula, Fraser; Kira Haug, Interior; Kindra Breau, Fraser; Katrina Jensen, Island; Jesse Brown, Vancouver Coastal; Kim Stacey, Vancouver Coastal (couldn't be with us today).
- Aaron Jackson from Interior and Melanie Monds from North left the PAN board over the last year.

Motion to accept Board Report.

Moved by: Thomas McAulay, PLBC.

All in favour, motion carried.

4:20 – 5:00 pm

#### 14. Introduction to proposed governance changes

Facilitated by: Sheena Campbell

- Refer to [“PAN’s governance key changes proposed for 2018”](#) and the [draft bylaws - Schedule A](#).
- Need 66% of votes casted (abstains do not count) to pass the special resolution.

#### 15. Presentation of Special Resolution on Bylaws followed by discussion and Vote

Moved by: Kari Hackett, Positive Living Fraser Valley (PLFV).

Seconded by: Chad Dickie, AVI.

27 in favour, no opposition, motion carried unanimously (as any abstentions do not count, and 66% was needed).

#### 16. Presentation of Special Resolution on Constitutional Purpose followed by discussion and Vote

- Question from the floor (name not recorded): What is “related issues” in PAN’s mission?
  - Evin: PAN mission was updated 5 years ago to include hepatitis C, mental health, etc. in our mandate to reflect the work its membership is doing with regards to these issues as well as the social determinants of health.

Moved by: Kira Haug, ASK Wellness.

Seconded by: Scott Elliott, Dr. Peter Centre.

29 in favour, no opposition, motion carried unanimously (as any abstentions do not count, and 66% was needed).

- Comment from PAN’s ED: excited for the potential for PAN to move forward with these special resolutions (including but not limited to having a board seat designated to FNHA). Thank you for your support and the show of trust in the board of directors and other leadership.

<p>5:05 – 5:25 pm</p>	<p><b>17. Election of five Open Seats to the PAN Board: Vancouver Island, Vancouver Coastal, Fraser, Northern, PHSA</b></p> <p>a. Presentation of all PAN board applications received for Open Seats</p> <ul style="list-style-type: none"> <li>○ Patrick McDougall, Provincial (new)</li> <li>○ Kyla Turner, North (new)</li> <li>○ Kindra Breau, Fraser (incumbent)</li> <li>○ Kim Stacey, Vancouver Coastal (incumbent)</li> <li>○ Katrina Jensen, Island (incumbent)</li> </ul> <p>b. Open Seats voted on (by acclamation) for each region</p> <p>c. Election results announced for all Open Seats</p> <ul style="list-style-type: none"> <li>○ All 5 elected by acclamation.</li> </ul> <p><b>18. Announcement from Forum as to election results for Designated PLHIV Seat to the PAN Board: Vancouver Island</b></p> <ul style="list-style-type: none"> <li>• Antonio Marante (incumbent)</li> </ul> <p><b>19. Brief remarks from each person newly elected to PAN BOD</b></p> <ul style="list-style-type: none"> <li>• Patrick McDougall: Recognizes PAN as an important provincial organization to bring people together – from communities, academics, frontlines, etc. Really excited to contribute to this organization and look forward to serving.</li> <li>• Kyla Turner: New to HIV work; introduced to PAN in February through Educators’ Forum. Look forward to contributing to PAN’s amazing work with a northern perspective.</li> </ul> <p><b>20. <u>Motion</u> to accept new Board of Directors – Open and Designated PLHIV Seats</b></p> <p>Moved by: Scott Elliott, Dr. Peter Centre. All in favour, motion carried.</p>
<p>5:25 pm</p>	<p><b>21. Close of Meeting (<u>Motion</u>)</b></p> <p>Moved by: Thomas McAulay, PLBC All in favour, motion carried.</p>