

**Internal Performance Review**

***Name, Position***

**To be completed by:**

**Date for completion:**

**To be Presented & Discussed:**

**Performance Review Period:**

1. **What has worked well in the past year in your position?**

* Text

ED and/or supervisor’s comments:

1. **What has been challenging for you in your position over the last year?**

* Text

ED and/or supervisor’s comments:

1. **What would you do differently over the last year?**

* Text

ED and/or supervisor’s comments:

1. **A year from now, where would you like to see your program/project(s) as it relates to your department, and the organization as a whole?**

* Text

ED and/or supervisor’s comments:

1. **What have been your strengths over the past year? Are there any areas of improvement you can identify?**

ED and/or supervisor’s comments:

1. **What supports would you like to request from your immediate supervisor at this time?**

* Text

ED and/or supervisor’s comments:

1. **Other**

* Text

ED and/or supervisor’s comments: