

Provincial Health Services Authority – Women’s Innovation Fund Guidelines 2018/19

Amount available: \$75,000 per fiscal year, for 2018/19 and 2019/20

The Provincial Health Services Authority (PHSA) is seeking proposals for innovative, short-term projects which focus on promoting the health of women living with or at risk of HIV/HCV.

Guidelines:

- Funds are for fiscal year 2018/19 and 2019/20
- Priority will be given to projects that demonstrate innovative ways to provide services dedicated to women living with or at risk of HIV and HCV
 - In relation to this funding, innovative means an idea, service, practice or product, new or applied in a new way, which creates a change and/or improvement in quality of care
 - Services must have the ability to reach women across all five regional health authorities and the First Nations Health Authority.
- Funding will be awarded by **October 15, 2018**
- Funding will be awarded to one community organization
 - Partnership with Oak Tree Clinic should be demonstrated
- Evaluation will be a requirement; it is mandatory to document outcomes and key learnings and share with PHSA
 - PHSA will work with successful proponent to create an evaluation plan with indicators
 - The successful proponent will be required to report quarterly on financials and indicators to PHSA
- Successful proponent will be required to sign a contract for services outlined in the application
- Successful proponent will be invited to participate in PHSA’s Collective Impact Network
- Any questions about the process should be directed to Lauren.Allan@bccdc.ca

Deadlines:

- Applications due: September 14, 2018
- Funding awarded: October 15, 2018

Application and Review Process:

Applications

- Applications must be submitted to lauren.allan@bccdc.ca by **September 14, 2018**
- Applications must be no longer than two pages with 12pt, Times New Roman font, single spaced with one inch margins
- Applications must be submitted using the following format (template to be provided):
 - Agency name
 - Description of services
 - Be sure to outline provincial scope, focus on women, innovation, meaningful inclusion of people with lived experience, collaboration, and a clear plan for working with Oak Tree clinic (including how Oak Tree has been engaged in the process)
 - Implementation strategy
 - Evaluation plan
 - Budgets (not included in two page limit)
 - Fiscal year 2018/19
 - Fiscal year 2019/20
 - Most recent Financial Statements

Evaluation of Applications

- BC Centre for Disease Control and BC Women's Hospital will form an evaluation committee to review proposals
- All applications are considered confidential
- Applications will be evaluated using a pre-specified criteria and grading rubric (see page 3)
- PHSA will award funds to the successful agency by **October 15, 2018**
- PHSA may ask the successful agency to adjust their budget and/or deliverables as needed

Innovation fund - Grading Rubric

Criteria	Very poor 1	Poor 2	Good 3	Very good 4
Solution				
Women-focused <i>Services dedicated to women living with or at risk of HIV and HCV</i>	Proposed services are not dedicated to women	Proposed services are somewhat dedicated to women	Proposed services are mostly dedicated to women	Proposed services are fully dedicated to women
Provincial scope	Scope is local only	Scope considers some of the province	Scope considers most of the province	Scope is province wide
Innovation	It is anticipated that proposal will not create change or improve quality of care	It is anticipated that proposal will minimally create change and/or minimally improve quality of care	It is anticipated that proposal will create change and/or improve quality of care	It is anticipated that proposal will create significant change and/or significantly improve quality of care
Meaningful inclusion of people with lived experience	No inclusion of people with lived experience	Meaningful inclusion of people with lived experience is mentioned	Meaningful inclusion of people with lived experience is integrated into some parts of the solution	Meaningful inclusion of people with lived experience fully integrated into the solution
Collaboration <i>Collaboration between community organizations, health authorities and Oak Tree Clinic</i>	Proposed project is completed in isolation	Proposed project is somewhat completed in isolation	Proposed project is somewhat completed in collaboration	Proposed project is completed in collaboration
Qualifications				
Implementation Strategy	Implementation strategy for solution is unrealistic	Implementation strategy for solution is somewhat unrealistic	Implementation strategy for solution is somewhat realistic	Implementation strategy for solution is realistic
Evaluation	No evaluation method is proposed	A poor evaluation method is proposed	A good evaluation method is proposed	A very good evaluation method is proposed
Financial				
Budget	Budget does not match implementation strategy and is not viable	Budget may match implementation strategy and may be viable, but major concerns exist	Budget matches implementation strategy and viable, but some concerns exist	Budget is matches implementation strategy and is viable
Financial stability <i>The financial health based on financial management, sources of revenue and cash position</i>	The organization appears to have very poor financial stability	The organization appears to have poor financial stability	The organization appears to have good financial stability	The organization appears to have very good financial stability