

Agenda (Draft)
CBR in BC Quarterly
October 4, 2017
1:00 pm - 3:30 pm

Location: McLaren Housing (1249 Howe Street)

Teleconference call-in details:

Toll Free Dial-in Number: (+1) 888 884 4539

Guest Code: 1061180 #

1. Welcome & Check-in

2. Approval of Previous Minutes

3. Approval of Agenda

4. Evaluation of the CBR in BC Quarterly Meetings

- Is there an interest in evaluating these meetings? If so, what are some key evaluation questions that we are interested in investigating? E.g. Meeting structure, contents, impacts, areas of improvements, etc. (For your information here is [a report from the last evaluation](#) we conducted of the CBR Quarterly meeting – are the points raised here still relevant? *Note:* You can also double click on the icon below to access the report.)



CBR-Quarterly-Participant-Evaluation-Survey

5. CAHR 2018 Ancillary Event

- **Update:** At the June 2017 CBR Quarterly meeting, this group agreed to organize an ancillary event at the 2018 CAHR Conference to showcase the exemplary work this group is doing, as well as the benefits of CBR for organizations, academia and policy-makers. Since then, a working group has met twice (once in July and once in September). The group brainstormed how the event could centre around ‘case studies’ that highlight examples of where CBR findings have been integrated into and/or influenced programs and policies, as well as examples of where there have been barriers to uptake and/or integrating research findings. The intention of this event is to demonstrate the value of collaborative spaces for improving CBR practices and increasing the usefulness of CBR findings, and to inspire others to engage in a community of practice similar to the CBR Quarterly.
- **Next steps and questions for the group**
 - o Points of discussion: how are each of the partners at the CBR Quarterly table going to contribute? Shared leadership model, vision for event planning (including but not limited to: roles and duties that need to be filled for successful event planning and execution), reviewing the application process, budget, etc.

6. Break

7. Evaluating the Impact of PHAC's HIV and HCV Community Action Fund (CAF): PAN's approach to gathering data

- This group has previously discussed the impacts of the PHAC CAF on CBR (e.g. recruitment, support for clients/members to engage in research, etc.). PAN is evaluating the PHAC CAF both in terms of process and impacts. Please share your experiences with the PHAC CAF as these relate to research.

8. Program & Project Updates

- Please provide a short summary of each project and consider these three points: one success, one problem encountered, and one lesson learned

9. Meeting Adjourned