



Pacific AIDS Network (PAN) Annual General Meeting Draft Agenda

Wednesday, Oct 25th 2017

3:30 pm to 5 pm

(followed by social reception and networking event to 6:30pm)

Location: 2nd Floor, Vancouver Airport Marriott Hotel, 7571 Westminister Highway, Richmond, BC

Co-Chairs: Jesse Brown, PAN Board Co-Chair (Vancouver Coastal Health region rep)

Katrina Jensen, PAN Board Co-Chair (Island Health region rep)

Minutes: Kindra Breau, PAN Board Secretary (Fraser Health region rep)

Madie Eirikson, Contractor

Timekeeper: PAN staff

AGENDA:

3:30 – 3:35pm	<ol style="list-style-type: none"> 1. Welcome & Call to Order 2. Introductions – Co-Chairs, Time-keeper, Minute-taker 3. Housekeeping Items 4. Determination of Quorum 5. Review and Adoption of 2017 AGM Agenda (Motion) 6. Review and Adoption of Minutes from 2016 AGM (Motion)
3:35 – 3:45 pm	<ol style="list-style-type: none"> 7. Report back on 2017 Forum 8. Report back on 2017 ED Summit
3:45 – 4:00 pm	<ol style="list-style-type: none"> 9. Financial Statements: Clare MacDonald, PAN Board Treasurer (Interior Health region) & Mahmoud Virani Inc., chartered accountant <ol style="list-style-type: none"> a. Presentation of the Audited Financial Statements for FYE March 31st, 2017 followed by Q & A b. Review and Approval of the Audited Financial Statements for FYE March 31st, 2017 (Motion) 10. Appointment of Auditor, FY 2018 -Mahmoud Virani Inc. (Motion)
4:00 – 4:20 pm	<ol style="list-style-type: none"> 11. Report from Board Co-Chairs & introduction of current Board members

	<p>12. PAN Governance Update</p> <p>13. Motion to accept Board Co-Chairs' Report</p>
4:20 – 4:30 pm	<p>14. Annual Report from Executive Director</p> <p>15. Motion to accept 2016-2017 Annual Report</p>
4:30 – 4:40 pm	<p>16. New PAN Member Applications & BoD Recommendations</p> <ul style="list-style-type: none"> • HepCBC • Fort Nelson Aboriginal Friendship Society • Progressive Intercultural Community Services • Southside Health & Wellness Centre • Sara • North Coast Transition Society • Pacific Hep C Network (<u>MEMBERSHIP CLASS CHANGE</u>) <p>17. Motion (s) regarding PAN Member Applications</p>
4:40 – 4:50 pm	<p>18. Election of (potentially) Two Open Seats to the PAN Board</p> <ul style="list-style-type: none"> • 1 seat in Interior • 1 seat in PHSA <ol style="list-style-type: none"> a. Interior and PHSA – presentation of all PAN board applications received for Open Seats b. Appointment of scrutinisers c. Ballots are cast within each region d. AGM Ballots counted and election results announced for all Open Seats e. Announcement from Forum as to election results for (potentially) Five Designated PLHIV Seats (Fraser, Interior, Northern, Vancouver Coastal, Provincial Health Services) f. Brief remarks from each person newly elected to PAN BOD (at both Forum and AGM) g. Motion to accept new Board of Directors – Open and Designated PLHIV Seats:
4:50 – 5:00 pm	<p>19. Special acknowledgements and thanks</p> <ul style="list-style-type: none"> • Mary Jackson (Dec 2010-Oct 2016): PAN Board Member • Clare MacDonald (Sept 2012-2017): PAN Board Member, Board Exec. • Monique Desroches (Oct 2013-2017): PAN Board Member • Dale Northcott (Oct 2015-2017): PAN Board Member • Susan Dann (2009–2016): PLDI
5:00 pm	<p>20. Close of Meeting (Motion)</p>