

Draft Agenda: Annual General Meeting Fall 2016

Date & Time: Tuesday, October 25th, 2016 from 3:30 pm to 5:00 pm (immediately followed by a social reception and networking event to 6:30 pm)

Location: 2nd Floor, Vancouver Airport Marriott Hotel, 7571 Westminster Highway, Richmond, BC

Co-Chairs: *Jesse Brown, PAN Board Co-Chair (Vancouver Coastal Health region rep)*
Katrina Jensen, PAN Board Co-Chair (Island Health region rep)

Timekeeper: *TBD*

Minute-takers: *Kindra Breau, PAN Board Secretary (Fraser Health Authority region rep)*
Karly Pinch, Contractor

3:30 – 3:35pm	<ol style="list-style-type: none"> 1. Welcome & Call to Order 2. Introductions – Co-Chairs, Time-keeper, Minute-taker 3. Housekeeping Items 4. Determination of Quorum 5. Review and Adoption of 2016 AGM Agenda (Motion) 6. Review and Adoption of 2015 AGM Minutes (Motion)
3:35 – 3:50 pm	<ol style="list-style-type: none"> 7. Report back on 2016 PHA Forum 8. Report back on 2016 ED Summit
3:50 – 4:05 pm	<ol style="list-style-type: none"> 9. Financial Statements: Clare MacDonald, Treasurer (Interior Health Region) & Mahmoud Virani Inc., chartered accountant <ol style="list-style-type: none"> a. Presentation of the Audited Financial Statements (FS) for FYE March 31st, 2015 followed by Q & A b. Review and Approval of the Audited FS for FYE March 31st, 2016 (Motion) 10. Appointment of Auditor, Mahmoud Virani Inc. (Motion)
4:05 – 4:10 pm	<ol style="list-style-type: none"> 11. Report from Board Co-Chairs & introduction of current Board members: Jesse Brown (Vancouver Coastal Health Region) & Katrina Jensen (Island Health Region)

	12. Motion to accept Board Co-Chair’s Report
4:10 – 4:20 pm	13. Annual Report from PAN Executive Director: Jennifer Evin Jones 14. Motion to accept 2015-2016 Annual Report
4:20 – 4:30 pm	15. New PAN Member Application(s) & BOD Recommendation(s) <ul style="list-style-type: none"> • Quesnel Shelter and Support Society 16. Motion(s) regarding PAN Member Applications
4:30 – 4:45 pm	17. Election of Five Open Seats to the PAN Board <ul style="list-style-type: none"> • 1 seat in Northern • 1 seat in Interior • 1 seat in Fraser • 1 seat in Vancouver Coastal • 1 seat in Vancouver Island • 1 seat in PHSA (No Applications Received) a. Northern, Interior, Fraser, Vancouver Coastal, Vancouver Island– presentation of all PAN board applications received (Five regions in total – no applications received for PHSA) b. Appointment of scrutinisers c. Ballots are cast within each region (Northern, Interior, Fraser, Vancouver Coastal and Vancouver Island) d. AGM Ballots counted and election results announced for all Open Seats e. Announcement from Forum as to election results for One Designated PHA Seat (Vancouver Island) f. Brief remarks from each person newly elected to PAN BOD (at both Forum and AGM) g. Motion to accept new Board of Directors – Open and Designated PHA Seats
4:45 – 5:00 pm	18. Special acknowledgements and thank you’s
5:00 pm	19. Close of Meeting (Motion)