



**Pacific AIDS Network (PAN) Fall Conference
Annual General Meeting
Draft Minutes
Tuesday, October 25th, 2016 - 3:30 pm to 5:00 pm**

1. Welcome & Call to Order

- Call to order 3:35pm

2. Introductions

- Co-Chairs: Jesse, Katrina
- Time-keeper: Dale
- Minute-takers: Kindra, Karly

3. Housekeeping Items

4. Determination of Quorum (30% of PAN member organizations)

- Katrina announced that Quorum attained

5. Review and Adoption of 2016 AGM Agenda (Motion)

- Moved by: Henry, Central Interior Native Health
- Seconded by: Darren, McLaren Housing
- All in favour, motion carried

6. Review and Adoption of 2015 AGM Minutes (Motion)

- Moved by: Sandy, Red Road HIV/AIDS Network
- Seconded by: Kari, Positive Living Fraser Valley
- All in favour, motion carried

7. Report back on 2016 PHA Forum

Jesse

Jesse invited Dakota and Antonio to report back on the Forum priorities

- Identified priorities:
 - HIV and Aging
 - issue was presented to PAN by the years ago, asking to see it be re-addressed
 - how housing issues are different for older adults aging with HIV
 - home support options for older adults living alone with HIV, buddy systems
 - community engagement for older adults living with HIV

- financial issues for those on fixed incomes
- work opportunities
- Peer based advocacy and promotion of harm reduction
 - engagement with people who use drugs community and HIV positive community
 - creating access where people who use drugs and vulnerable people feel safe about asking questions
 - addressing issues of homelessness
 - barriers to accessing services

Neil rose to speak to another piece that Forum attendees wanted to bring forward to the AGM

- Recognition of the executive directors of all of our organizations for the amazing work they do, especially in these uncertain times, thank you for your incredible work
 - Kim, McLaren Housing – deep appreciation of work of PHAs and the Forum
 - recognition at McLaren of importance of work with HIV and aging populations and housing
 - wraparound service model
 - trying to get the City interested in having a portion of low-income housing designated for people aging with HIV in the building that is to house PLBC and AIDS Vancouver
 - if anyone is moved to, please contact Vancouver city counsellors and the mayor in support of housing for people aging with HIV

8. Report back on 2016 ED Summit

Katrina

There were two key issues that were discussed concurrently at the ED Summit this year: the impact of the overdose crisis on frontline workers; and the PHAC funding situation in light of the recent decisions on the Letters of Intent (LOIs)

- Reviewed impact of overdose crisis on frontline workers
 - inconsistency in messaging, who can access kits, what can happen if you distribute incorrectly
 - stress, burnout, trauma for frontline workers, peers, people using drugs – need for support
 - useful for organizations to share policies they have developed
 - first responders support group, for people who have overdosed, who have intervened; peer support
 - train-the-trainer workshops
 - skills-sharing training session
 - leadership from PAN, advocating for this kind of support to happen within organizations
- PHAC funding situation
 - devastating impact for many PAN member organizations at loss of core funding at the end of the current fiscal (March 31, 2017)
 - great loss of capacity, expertise, infrastructure across the province particularly for front line service delivery to address HIV and HCV
 - feedback provided on key messages to inform letter that will be sent by PAN to federal Minister of Health Philpott – concerns about Community Action Fund (CAF) process; outcomes; and solutions to remediate situation and anticipated geographic, population gaps
 - ongoing opportunity for feedback
 - PAN also wants to work with, collaborate with the province and regional health authorities – request meetings, ongoing communication, pressure to step up to articulate shared/common concerns to PHAC, explore alternative options to fund essential services, etc.

9. Financial Statements:

Clare MacDonald, Treasurer (Interior Health Region) &
Mahmoud Virani Inc., chartered accountant

a) Presentation of the Audited Financial Statements (FS) for FYE March 31st, 2016

- have been approved by the board
- ended the year with small surplus
- strong financial management by PAN leadership
- \$50,000 set aside as internally restricted funding for organizational review and other designated projects as approved by board
- Question from Neil: increase in HR and PLDI and decrease in other line items including the Fall meeting, what are the reasons?
 - Stacy: there are variances between last year and the year prior – largely dependent on what we do at meetings. Last year was 3-day fall meeting, other skills building included. Size and target of events influence costs of skills building as well as for the PLDI.

b) Review and Approval of the Audited FS for FYE March 31st, 2016 (Motion)

- Moved by: Marcie, Positive Women's Network
- Seconded: Neil, Positive Living BC
- Motion carried; Financial statements approved

10. Appointment of Auditor, Mahmoud Virani Inc. (Motion)

- Move that Mahmoud Virani Inc be appointment as auditor until the next Annual Meeting or until a successor is appointed and that their remuneration be determined by the Board
- Moved by: Clare, Living Positive Resource Centre
- Seconded by: Neil, Positive Living BC
- All in favour, motion carried

11. Report from Board Co-Chairs & introduction of current Board members:

Jesse Brown (Vancouver Coastal Health Region)
& Katrina Jensen (Island Health Region)

- Statement from Katrina, from Annual Report
- Thank you to the staff, would not be able to do the work without the hard work of PAN staff, special mention of Stacy and Janice taking on additional responsibilities in the last year
- In particular want to recognize and acknowledge Evin's leadership

12. Motion to accept Board Co-Chair's Report

- Moved by: Antonio, VPWAS
- Seconded by: Sarah, YouthCO
- All in favour, motion carried

13. Annual Report from PAN Executive Director

Jennifer Evin Jones

- Hard copies of the PAN Annual Report for 2015-2016 in your packages – was also distributed electronically to members and conference attendees in advance of the Fall Conference
- Used the Annual Report this year to report on our progress in meeting all the goals, objectives and activities outlined in PAN's Strategic Plan 2013-2018 - mindful practice to recognize what has been accomplished and what is still to be done as we are at the mid-way point now of our latest Strategic Plan
- Want to underscore that folks take the opportunity to approach Evin, other PAN staff not only

during this face-to-face meeting but all year round ... PAN offices, phone lines and email are open to all member organizations and we want to hear from you

- Recognition that many members are going through rocky times, invite members to be involved, communicate with PAN on their work on the frontlines, in communities
- Gratitude to BOD for their work and commitment to PAN, support for the network
- Acknowledge strong work of PAN staff – fantastic team effort

14. **Motion to accept 2015-2016 Annual Report**

- Moved by: Kari, Positive Living Fraser Valley
- Seconded by: Kira, ASK Wellness Society
- All in favour, motion carried

15. **New PAN Member Application(s) & BOD Recommendation(s)**

- Quesnel Shelter and Support Society
- Statement of support from Mary, formerly Northern HIV and Health Education Society, now with Prince George New Hope Society
- Statement of support from Tony, Quesnel Tillicum Society (sponsoring organization)
- Introduction from Melanie, Quesnel Shelter and Support Society
 - often feel isolated in work in small community
 - being involved with a network would be appreciated, learn from each other and share experiences

16. **Motion regarding PAN Member Application – to approve Quesnel Shelter and Support Society for full membership**

- Moved by: Andrew, AIDS Vancouver Island
- Seconded by: Emily, Blood Ties Four Directors Centre
- All in favour, motion carried

17. **Election of Five Open Seats to the PAN Board**

- 1 seat in Northern (applications from Melanie Monds, PLN & Mary Jackson, Prince George New Hope Society)
 - 1 seat in Interior (application from Clare MacDonald, LPRC)
 - 1 seat in Fraser (application from Kindra Breau, PLFV)
 - 1 seat in Vancouver Coastal (application from Kim Stacey, McLaren Housing Society)
 - 1 seat in Vancouver Island (application from Katrina Jensen, AVI)
 - 1 seat in PHSA (No Applications Received)
- a) Election Results
- Seats in Interior, Fraser, Vancouver Coastal, Vancouver Island elected by acclamation
 - Northern seat resulted in tie at regional vote, moved to plenary/all AGM vote
 - introduction and brief speech by each of the candidates (Melanie, Mary)
 - results: of ballots cast, only 1 ballot spoiled
 - election of Melanie Monds, Positive Living North, to the Northern seat
 - thanks and appreciation to Mary Jackson for her many years of dedicated work on the PAN board
- b) Announcement from Forum as to election results for One Designated PHA Seat (Vancouver Island)
- Antonio, VPWAS, elected by acclamation

- c) Motion to accept new Board of Directors – Open (Melanie, Clare, Kindra, Kim, Katrina) and Designated PHA (Antonio) Seats
 - Moved by: Andrew, AVI
 - Seconded by: Kira, ASK Wellness Society
 - All in favour, motion carried
- d) Motion to destroy the ballots
 - Moved by: Sarah, YouthCO
 - Seconded by: Neil, Positive Living BC
 - All in favour, motion carried

18. Special acknowledgements and thank you's

- Katrina: Andrew Beckerman is leaving the board, appreciation for his extensive work with PAN and in the community
- Jesse: Marcie Summers is also leaving the board – founding member of PAN, has worked for the HIV movement and advocating for women for over 20 years
- Dakota, Stacy, Evin: Marc Seguin stepping down as PLDI trainer – founding trainer, mentor, role model

19. Close of Meeting (Motion)

- Moved by: Darren, McLaren Housing Society
- Seconded by: Antonio, VIPWAS
- Motion carried, meeting closed at 5:06pm