



205-568 Seymour St. Vancouver BC. V6B 3J5 / T: (604) 684-1701 / F: (604) 684-1741

Position: Nurse Coordinator

Reports to: Director

Position Status: Contract

Placement date: Camp Moomba: July 26th – July 31st, 2015

Onsite Training: Camp Elphinstone June 20th – 21st, 2015

Preparation: Estimated 1 day a week of planning leading up to camp

Note: Accommodation & food are provided for training days and week of camp.

Situation

The YMCA of Greater Vancouver has been offering youth and young adults from the Lower Mainland and abroad rewarding camping experiences for over 95 years. As one of the largest providers of residential, day and international camping experiences in Canada, the YMCA serves approximately 4000 children and young adults each summer.

Since 1997, The Moomba Society has remained focused and committed to bettering the lives of children impacted by HIV/AIDS. Camp Moomba operates in partnership with the YMCA to offer a specialized one-week summer camp for kids aged 6-17 who are impacted by HIV/AIDS.

Nature & Scope

The Nurse Coordinator is responsible for the coordination of the Nursing department within the Camp Moomba Wellness Centre. This position requires pre-camp planning and coordination, as well as participation in the camp selection process and the recruitment of a volunteer nurse for the week of camp. During the week of Camp Moomba, the Nurse Coordinator will be primarily responsible for administering medication, addressing camp medical issues, maintaining regular communication with the Camp Coordinator and the overall coordination of the Wellness Centre.

The ideal candidate will be dedicated to the common values and principles of the YMCA and Moomba Society. Additionally, they must be child-focused and an excellent role model. He/she will be a self-starter, motivated, organized, and capable of creating a positive sense of belonging within the camp community. The successful applicant will be required to live on-site at Camp Moomba/YMCA Camp Elphinstone for staff training and the entire week of camp.

Specific Duties and Responsibilities

As a member of the Senior Staff team, the Camp Moomba Nurse Coordinator will be expected to:

- Provide leadership and role modeling to all staff and campers
- Provide supervision for staff designated to the Camp Moomba Wellness Centre
- Coordinate a Nursing team that provides medical needs to children in a summer camp environment
- Follow nursing and organizational protocols for providing and documenting care
- Assist with some program delivery throughout the camp week
- Provide regular oral and written feedback to staff in their section
- Attend and participate in Camp Moomba and Senior Staff meetings as required
- Assist in leading Camp Moomba staff training

The Nurse Coordinator will also be expected to:

- Assess and treat campers and staff who report to the Wellness Centre
- Dispense medications and maintain a log of medications dispensed
- Assess campers requesting PRN medications, administer and track
- Maintain a wellness center log and complete incident reports when appropriate
- Complete WCB forms when appropriate

- Ensure the Camp Director is kept apprised of developing situations
- Ensure the Wellness Centre and all first aid kits are kept adequately stocked
- Provide first aid for incidents when required
- Contact parents of campers with health related issues
- Manage health checks for all campers
- Provide health education and awareness, including presenting sun safety and cabin cleanliness awards

Qualifications/Experience

- Be a registered Nurse with current CRNBC registration
- Ability to work both independently and as a flexible team member
- Knowledge of HIV/AIDS
- 100% Participation in all of Moomba staff training June 20th - 21st, 2015
- Previous pediatric and camp Moomba experience an asset

Competencies:

Leadership: Motivates and inspires self and others to take action to achieve desired outcomes.

Communication: Communicates in a thorough, clear and timely manner; supports information sharing and goal achievement across the association.

Teamwork: Ability to work effectively with others to achieve optimal collective results.

Self-Management: Works independently within prescribed parameters, can discern the relevance of issues and communicate them effectively to the supervisor.

Relationship Building and Collaboration: Builds positive interactions both internally and externally to achieve work related goals.

Commitment to Health and Safety: Acknowledges and understands how to manage and educate others of risk and harm reduction.

Please apply in writing with a cover letter and resume by May 15th, 2015

Mairin Pybus-Keane

Executive Director - *The Moomba Society*

Email: mairin@campmoomba.com

205-568 Seymour St.

Vancouver, BC, V6B 3J5

Tel: 604-684-1701 Fax: (604) 684-1741

This position is open to all male and female applicants.

We thank all applicants for their interest; however only those selected for an interview will be contacted