



# JOB POSTING

## Prison Outreach Worker

**Part-Time 17.5 Hours/week**

**Reporting to:** Director of Support Services  
**Start Date:** As Soon As Possible  
**Hours of Work:** 17.5 hours per week  
**Benchmark:** Program Coordinator 1/Advocate Hybrid  
**Grid Level:** 10 (Wage Scale: \$20.72-\$22.49/hour)  
**Closing Date:** 5:00pm Tuesday, June 18, 2013

### Position Summary:

Working in collaboration with the Prison Outreach Coordinator, and under the direction of the Director of Support Services, the Prison Outreach Program Worker will perform a wide range of program duties including outreach in prisons, developing and delivering training within the prison system and providing support to recently released prisoners from within correctional facilities in British Columbia.

### **Duties:**

1. Undertakes outreach to prisoners in federal and provincial institutions in the Fraser Valley by organizing and conducting support visits to prisoners in institutions and providing follow up to those who have been released.
2. Prepares accurate electronic case files on active clients and enter details of all interactions.
3. Designs and presents educational workshops to inmates, guards, and staff on HIV, Hepatitis C, co-infection and harm reduction
4. Provides support to HIV+ prisoners regarding parole issues, health care issues, treatment information, and release planning.
5. Develops and maintains relationships with probation officers and corrections staff and with relevant community organizations and services through ongoing liaison.
6. Provides support to recently released HIV+ prisoners in the community regarding such matters as housing search, medical needs, job reentry, education, and emotional support.
7. Advocates on behalf of prisoners in support of prisoners' rights, medical care and to improve delivery of harm reduction tools in prisons.
8. Collaborates with other stakeholders, including doctors, community groups serving prisoners, and ASOs in supporting prisoner's rights
9. Attends and contributes to information fairs at prisons as assigned, representing Positive Living BC.
10. Attend relevant community organization, correctional services, and Positive Living BC meetings as required
11. Administer the Complementary Health Fund on behalf of prisoners
12. Collect statistics and prepare reports as required
13. Other related duties as assigned

**QUALIFICATIONS:****Education, Training and Experience**

- Graduation with a recognized diploma or degree in social work or a related field
- 2 years experience in support work and/or case management
- Knowledge of current HIV and HEP C treatment information and harm reduction modalities
- Demonstrated experience in advocating on behalf of marginalized populations
- Direct experience serving prison populations, both incarcerated and in post-release, highly desirable.
- Working knowledge of the Federal and Provincial prison systems in BC.
- Must have or be able to obtain federal and provincial prison institution clearances and clear an enhanced criminal records check
- Knowledge of support services in the Vancouver area, the Lower Mainland and the Province in general.
- Knowledge of addiction and the ability to manage addictive behaviour
- A valid driver's license
- Computer literate in Microsoft Office suite.
- Or an equivalent combination of education, training, and experience

**Skills and Abilities:**

- Maturity and self-motivation
- Ability to work independently without direct supervision
- Work flexible hours, including occasional evenings and weekends as required
- Reliable, non-judgmental, flexible and empathetic
- Ability to establish and maintain strict personal boundaries
- Open, creative and flexible

**Union:**

CUPE Local 3495

This position is covered by the terms and conditions of the prevailing Community Sub-sector Collective Agreement. CUPE Local 3495.

Please submit a resume and a letter of application addressing the duties of the position, **by email only**, to Stephen Macdonald, Director of Human Resources, at [stephenm@positivelivingbc.org](mailto:stephenm@positivelivingbc.org) before **5:00 pm, Tuesday June 18, 2013**.