



Job Posting
Harm Reduction Coordinator
Closing Date: Sunday November 18, 2012

YouthCO HIV & Hep C Society of BC, located in Vancouver, works towards creating a world where youth empower youth to make informed decisions about their own well-being and work together to put an end to the stigma surrounding HIV & Hep C. Our programs reduce the vulnerability to, and minimize the impact of, HIV and Hep C on British Columbian youth through peer support and education, harm reduction, shared leadership and meaningful community engagement. As an organization YouthCO works to be youth-driven, inclusive, sex-positive, anti-oppressive and innovative in our programming.

POSITION DESCRIPTION:

YouthCO's Support Program is peer-driven, using community engagement, education, and access to resources and information to empower young people throughout the lower mainland affected by HIV and Hep C. The Harm Reduction Coordinator is responsible for coordinating and facilitating sexual health, harm reduction, HIV and Hepatitis C workshops with youth outside of the mainstream school system, overseeing YouthCO's needle exchange and street outreach program, and maintaining members' hours.

Responsibilities:

Workshop Facilitation and Coordination

- Facilitate Sexual Health and Harm Reduction workshop including: HIV 101, Risky Biz, Hep C 101, and custom harm reduction workshops in accordance with YouthCO's values and approaches.
- Assist with updating Harm Reduction workshop curriculum and materials as needed.
- Coordination of workshop bookings including promotion, bookings, scheduling of staff and volunteers.
- Responsible for maintenance of accurate invoicing, data collection, and workshop evaluation.
- Liaise with youth services, community programs, and youth workers to build community relationships and promote YouthCO's programs.

Needle Exchange and Street Outreach Coordination

- Meet with community partners and youth service organizations to assess the needs that are met through YouthCO's needle exchange program, and assess the need for a street outreach team
- Assist in developing a program implementation, monitoring, and evaluation plan
- Through shared leadership, develop organizational policies that support harm reduction and needle exchange operations and provide needle exchange services to YouthCO's members
- Maintain inventory and order supplies as needed
- If applicable, coordinate a street outreach team in partnership with YouthCO's members and community partners.

Members' Hours Coordination

- Provide meals, peer-support, referrals, recreation, and mentorship during drop-in hours for YouthCO members three times per week
- Coordinate drop-in volunteers, budget, food and meals
- Provide support and learning opportunities for practicum students

We're looking for applicants who have . . .

- 1 year of relevant experience in needle exchange or harm reduction programming
- 2 years of relevant experience as a youth facilitator
- Strong skills in dynamic, high-energy workshop facilitation and presentation
- Warmth, self-awareness, assertiveness, accessibility, and sex-positivity
- Experience in program planning, budgeting, monitoring and evaluation
- An ability to relate to and connect with youth from a variety of ages (15-29) and life experiences
- Experience providing support to youth or working with youth in a leadership role, especially street-involved youth
- Familiarity with and comfort speaking about youth issues related to sexual health, drug use, HIV/AIDS, Hepatitis C and harm reduction
- Experience working with community based organizations/non-profit agencies
- Excellent administrative, organizational and time management skills and an attention to detail
- Excellent written and spoken communication skills and listening skills
- A willingness to both give and receive feedback.
- Experience working across cultures, with a demonstrated commitment to implementing and living anti-racist, anti-colonial, and anti-oppression practices
- Strong initiative and ability to work both independently and in collaboration with others
- Ability to represent YouthCO in the community in a positive and professional way
- Ability to be flexible, stay calm in challenging situations, and problem-solve on your feet

POSITION DETAILS:

This position is at 30 - 35 hours per week (negotiable). The successful candidate must be available to work some evenings and weekends.

Starting salary is \$24,180 – \$31,550 depending on hours per week and commensurate with experience, and includes competitive vacation and holiday time and eligibility to participate in a comprehensive benefits package. The successful candidate will be required to complete a criminal record check.

Application Deadline: Please email applications, including resume and cover letter, preferably in PDF format to: Claire O’Gorman at claireo@youthco.org no later than **Sunday November 18, 2012**.

Interviews will take place on: Tuesday November 20, 2012

Preferred start date: November 26, 2012

We strongly encourage youth under age 25, youth living with HIV or Hep C, youth from First Nations/Aboriginal communities; youth from newcomer and immigrant communities; youth of colour, LGB, Queer, and Transgender youth; youth living with disabilities and members of other underrepresented communities to apply.

IT DOESN'T HURT TO APPLY! If you think you're a strong candidate for this position, but you're concerned you don't have all of the listed qualifications, we encourage you to apply anyway. Tell us in your cover letter how you plan to build your knowledge and apply transferable skills.

We want to thank everyone who applies for this position in advance. Only successful, short-listed candidates will be contacted. No telephone or email inquiries please. Further information on YouthCO and its services can be found at www.youthco.org