



The Pacific AIDS Network Society (PAN), in partnership with the CIHR Centre for Research Evidence into Action for Community Health (REACH) in HIV/AIDS, seeks an outstanding individual for the position of:
PAN COMMUNITY-BASED RESEARCH MANAGER FOR BC

ORGANIZATIONAL BACKGROUND

The Pacific AIDS Network Society is a vibrant, pro-active member-based coalition that provides a network to support the abilities and efforts of its 50+ member organizations to respond to HIV and HCV co-infection in British Columbia. PAN does this by facilitating communication, KTE activities and the sharing of best practices; and by providing professional/workforce development and leadership training to our members and people living with HIV/AIDS (PHAs) from throughout BC.

PAN acts as a voice for the community-based response to the HIV/AIDS/HCV co-infection epidemics. PAN provides face-to-face networking opportunities, opportunities for mutual support; education and skills development; opportunities for member organizations to participate in community-based research activities; and undertakes collective action to influence public perceptions and policies affecting PHAs and persons co-infected with HCV.

The CIHR Centre for REACH in HIV/AIDS is a national partnership among people living with HIV, community-based organizations and other front-line service providers, health researchers from over 20 academic institutions across Canada, and federal, provincial, and regional policy makers. REACH was launched in June 2009 to provide infrastructure to address needs and gaps in HIV research and KTE activities across Canada.

PURPOSE

Throughout Canada, the importance and effectiveness of community-based research (CBR) to address the HIV/AIDS epidemic and the health and lives of people living with and affected by HIV has been well established. Through concentrated efforts to promote and develop CBR, it is possible to develop and collect essential data to inform and improve programs, services and policies; it is also possible to strengthen inter-sectoral and interdisciplinary partnerships; build capacity for research and knowledge translation and exchange (KTE); and make a measurable difference in the lives of PHAs.

The PAN Community-Based Research Manager for BC will: support and strengthen existing CBR initiatives presently ongoing in the province; work in partnership with PAN member organizations, other key stakeholders (people living with HIV/AIDS, academics, researchers, public health agencies, related government institutions) to create and implement a provincial CBR strategy; develop and promote new partnerships and work to facilitate new CBR related to HIV/AIDS in British Columbia including securing financial resources; and will also help to develop and support national initiatives to strengthen CBR research on HIV/AIDS across Canada. This position will be based in Vancouver or Victoria and will report to the PAN Executive Director.

DUTIES AND RESPONSIBILITIES

- **Partnership development and capacity building**

The PAN Community-Based Research Manager for BC will be responsible for: liaising with people living with HIV/AIDS, academic researchers, community-based groups, public health agencies and government in BC to contribute to the creation of a strategic plan for CBR in BC; working with communities and persons living with HIV/AIDS to identify needs; collaborating with the BC Community-Based Research Facilitator to provide assistance with research development and implementation activities; and providing training, education and capacity building in community-based research.

- **Research program development**

The PAN Community-Based Research Manager for BC will be responsible for: supporting the development of a provincial-wide, coordinated community-based research agenda, seeking out funding opportunities; assisting project teams to develop and submit grant proposals; conducting literature reviews; and assisting in KTE activities to move research evidence into action.

- **Liaising with REACH**

The PAN Community-Based Research Manager for BC will: assist in recruiting community-based health researchers and stakeholders from British Columbia to participate and enhance BC-relevant research in REACH Programs of Research and Committees; and maintain communication with the REACH Executive, REACH staff and members, and REACH Programs of Research and Committees on the progress of CBR activities in BC.

- **Administration**

The PAN Community-Based Research Manager for BC will: organize meetings and teleconferences; manage the budget for PAN's priority research program in CBR; and maintain communication with PAN members and allied organizations on the progress of CBR activities in BC.

QUALIFICATIONS

- An advanced degree in a related field plus 5+ years experience demonstrating relevant knowledge, technical skill, and capability working with multiple sectors, partners, and/or volunteer committees
- Familiarity with the field of Canadian HIV research and services
- Background or experience in public health, health services or social science research
- An understanding of research granting programs and proven research proposal writing ability
- In-depth knowledge of community-based research principles including the social determinants of health and social justice issues
- Familiarity with research methodologies and strong analytical skills
- Strong communication and presentation skills, and experience developing abstracts, reports, other products, workshops, and information using a range of media
- Proficiency in applicable software programs inc. Microsoft Office and statistical software e.g. SPSS

CHARACTERISTICS

- Self-starter, able to hit the ground running, able to work independently, dependable
- Skilled team player who is able to build professional and effective working relationships with a diverse group of stakeholders and who is respected professionally by peers in their field
- A hands-on, forward-thinking planner, problem solver and implementer, capable of anticipating and dealing with challenges proactively
- Strong organizational skills, detail-oriented, ability to multi-task and manage time well
- Values diversity, values collaboration, values partnerships

ANTICIPATED START DATE

May 1, 2012

ANTICIPATED END DATE

June 21, 2013

Please note that this is a contract position to cover a parental leave with potential opportunities for extension within the CBR program.

APPLICATION PROCESS

Forward a CV and cover letter, in PDF format, to sara@pacificaidnetwork.org by **Wednesday, March 21th 2012 at 5:00 pm PDT**. Applications must be sent with the following email subject line: "PAN CBR Manager for BC - Lastname" (Example: "PAN CBR Manager for BC - Jones").

Only successful, short-listed, candidates will be contacted. No telephone or email inquiries please.

We encourage individuals living with HIV/AIDS and/or Hepatitis C, and members of under-represented communities to apply.